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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Executive Secretary, Career Service Committee DATE: 9 October 1951

FROM : Assistant Director for Communications

SUBJECT: Career Service Working Groups

REF : Memorandum dated 4 October 1951 from Exec. Sec'y., Career Service Committee

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1. In accordance with the request contained in the above reference, Mr. [REDACTED] is nominated Office of Communications representative.

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4 October 1951

MEMORANDUM FOR: Director of Communications  
FROM: Executive Secretary/Career Service Committee  
SUBJECT: Career Service Working Groups  
REFERENCE: Memo from General Davison entitled, "Career Service Committee" 28 September 1951

1. At its meeting on 1 October the Career Service Committee decided to setup five working groups referred to in paragraph 3 of reference. These working groups will be concerned with the following subjects:

- a. Trainee
- b. Employee Rating
- c. Rotation
- d. Career Benefits
- e. Extension Training

2. If the Office of Communications would like to participate in the working group on Career Benefits, it would be appreciated if COMMO would nominate a representative and inform the undersigned prior to Monday, 8 October.

For the Career Service Committee

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Executive Secretary

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Dist:

142 Addressee  
3 General Davison

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